

MAY 13-15, 2010 @ ROSEDALE PARK

GUADALUPE CULTURAL ARTS CENTER 29th ANNUAL TEJANO CONJUNTO FESTIVAL 2010 VENDOR GUIDELINES AND RULES

The Guadalupe Cultural Arts Center's (Guadalupe) 29th Annual Tejano Conjunto Festival en San Antonio (TCF) will be held at Rosedale Park, 303 Dartmouth, Thursday May 13th, 2010, 6pm to 11pm; Friday May 14th 2010, 7 pm to 12 am; and Saturday, May 15th, 2010, 1pm to 12am. Vendor Guidelines and Rules are subject to the rules of the Guadalupe, City of San Antonio Parks and Recreation, and the Health and Building Inspection Departments.

The Guadalupe has the sole responsibility for assigning the vendor's booth space at Rosedale Park.

The vendor's booth space is to be used only to sell the food or product item(s) approved by the Guadalupe. Sharing or subletting of the booth space is not permitted.

If the vendor is not provided with a permanent Rosedale Park booth, the Guadalupe will only provide an 8ft X 10ft booth with one light bulb overhead. Vendor is responsible for all other equipment, decorations and supplies (tables, chairs, etc).

Due to the very limited electrical capacity at Rosedale Park, the Guadalupe must approve all electrical requests. **Electricity is NOT included in the booth fee.** Use of a generator or other means of power are highly recommended. Booth electrical requests must be submitted to the Guadalupe at the time the contract and booth fees are submitted. All electrical requests approved by the Guadalupe will be charged to the vendor. Vendor must pay electrical fees in advance. (Average electrical fee is \$250)

Vendor must comply with prevailing City of San Antonio Health Department rules, permits, and fees. Refer to the San Antonio Metropolitan Health District Sanitation Division Requirements for Temporary Good Establishments for further information. Health Department permit fees will be collected at the time of vendor fee payment. (\$92.70 per booth). Mor info available here: <http://www.sanantonio.gov/health/Permits-Main.html>

Vendor Move-In is on Thursday, May 13th, 2010, 10am to 3pm. Vendor's booth inspections will begin at 3pm. Gates open at 5:00pm.

Vendors move-out by 2am on Sunday, May 16th.

No vehicles will be allowed to park inside the TCF area.

Each vendor booth will be entitled to two (2) three-day event passes and one (1) three-day parking packet.

The Guadalupe and City of San Antonio are not liable to vendor for any damage to or for the loss or destruction of any merchandise, food, lost profits, or injury to any person including employees of vendors or otherwise, all claims for any such loss or damage being expressly waived by vendor, who agrees to indemnify and hold the Guadalupe Cultural Arts Center and the City of San Antonio harmless from all such claims as allowed by law.

Service to be performed must meet all of the vendor guidelines and rules outlined above. The Guadalupe Cultural Arts Center reserves the right to refuse vendor applications, make changes, amendments, and additions to these rules and conditions as deemed necessary.



GUADALUPE CULTURAL ARTS CENTER 29th ANNUAL TEJANO CONJUNTO FESTIVAL 2010 VENDOR APPLICATION FORM

Contact Individual _____

Organization/Company (if applicable) _____

Address _____

City _____

State _____ Zip Code _____

Home Phone No. _____

Cell No. _____

E-Mail Address _____

Food(s) and/or item(s) interested in selling with their expected price: _____

Booth Categories and Fees (Select a category):

- Non-Profit and/or artist merchant (\$200 early, \$250 normal)
- Food - Appetizers and snacks (\$250 early, \$300 normal)
- Food - Entrees (\$500 early, \$550 normal)

GCAC has final determination in booth fees and categories.

To receive the discounted fee, applications must be received by April 7, 2010.

ELECTRICAL REQUESTS: (All approved requests must be paid in advance)

List each appliance with its corresponding wattage:

APPLIANCE	WATTAGE

I have read and accept all the guidelines and rules as outlines in the Guadalupe Cultural Arts Center's 29th Annual Tejano Conjunto Festival Rules and Guidelines. In case of any disputes or disagreements, I understand that the decision of the Guadalupe is final.

The completed and signed TCF 2010 Vendor Application Form is due by April 7th at 5pm to:
2010 Tejano Conjunto Festival – Vendor Application
1300 Guadalupe Street
San Antonio, Texas 78207
Fax No. (210) 271-3480

For additional information or questions, please call (210) 271-3151 Ext 225, or email belindam@guadalupeculturalarts.org

THANK YOU!

